SBIR/STTR PROPOSAL ASSISTANCE

BBCetc provides comprehensive assistance with SBIR/STTR proposal preparation. From cradle to graduation, we assist clients anywhere along their SBIR/STTR journey and across all 11 participating agencies. Clients may choose all or some of the components listed below:

Client Assessment - BBCetc meets with the client to determine if the project is appropriate for SBIR/STTR and if the company meets eligibility requirements. During the call the consultant and client determine appropriate next steps. Clients will be assigned an experienced consultant based on the agency they're targeting. BBCetc staff works as a team to provide the best support and guidance to clients.

Training - Clients receive access to BBCetc webinar library, which includes topics from the SBIR/STTR program basics, though a specific agencies proposal preparation process. Clients are also eligible to attend any virtual training hosted by BBCetc at no-cost.

Agency Tool Kit – Clients receive access to a library of temples and materials specific to the Agency and funding mechanism.

Proposal Editing and Review – The client provides BBCetc with a complete proposal draft, ideally no later than four to six weeks before the application deadline. BBCetc edits the proposal and provides a written review detailing areas that need additional work. Feedback is provided to the client, and, time permitting, a second iteration is completed after the client incorporates the input from the first review.

Proposal Submission – BBCetc can assist client with proposal submission, including registrations, understanding of electronic submission systems, and actual proposal submission, predicated on sufficient time prior to the submission deadline.

Post-Submission Assistance – BBCetc helps the client understand the various responses and feedback received from the funding agency. In the situation where the client receives pending notice of grant award, BBCetc can assist the client with the necessary assurances and other associated paperwork. If the client's proposal is not funded, and the agency allows resubmission, BBCetc can provide a "post-mortem" review of the proposal and associated agency feedback, and make recommendations regarding subsequent resubmission.